



**Request for Proposal to Provide Construction Management (CM) Services
Chicago, IL - CREATE Project EW3A – Pullman Jct.**

**Norfolk Southern Railway Company
Design & Construction**

October 28, 2021

Norfolk Southern Railway Company (NSR) is issuing this Request for Proposal to provide **EW3-Segment A Construction Management (CM)** services as the Engineering Service Provider (ESP) for a proposed track, structure, noise abatement wall, and signal infrastructure project in Chicago, IL. Interested firms are invited to submit a proposal for consideration. Hourly rates and contract details will be negotiated with the party submitting the successful proposal.

The EW3 project is split into two segments: EW3A (this RFP) and EW3B (design not started). The EW3A project is intended to add track capacity and operational flexibility for railroads and is generally located near the intersection of Stony Island Ave. and 95th St. in Chicago, IL.

Scope of Work Summary

The ESP will be expected to provide the following services, which list may not be exhaustive:

- Review approved Phase II report for work plan preparation and submittal for Federal CRISI Grant application
- Review bid documents
- Coordination of activities and communication among stakeholders, which may include, without limitation, NSR, Belt Railway of Chicago, Chicago Rail Link, South Chicago & Indiana Harbor Railway, Cook County Department of Transportation and Highways, Chicago Department of Transportation, Illinois Department of Transportation and private property owner
- Safety inspections and auditing
- Construction site inspections
- Field determination of repair locations and quantities
- Development of schedule and status reporting
- Development of cost estimates and projections
- Project planning
- Material, labor, and equipment management
- Project accounting and billing analysis, including change order management
- Bid document compliance
- Construction permit compliance
- CREATE Program document control and ensuring process compliance
- Construction surveying/layout, including temporary track alignment preparation by construction stage

Expectations

Interested firms will be required to comply with certain State and Federal policies, such as Equal Employment Opportunity, Disadvantaged Business Enterprise (DBE) participation, and Davis-Bacon Act.

Insurance requirements (subject to change):

- Commercial General Liability combined single limit \$2M per occurrence
- Automobile Liability combined single limit \$2M per occurrence
- Employers' Liability Insurance
- Workers' Compensation Insurance
- Professional Liability Insurance with limits of \$10M per claim and in the annual aggregate
- NSR requires that the railroad be named as an additional insured.
- Insurance coverage cannot be denied within 50 feet of a railroad

In order to be considered, a firm submitting a proposal must be prequalified by the State of Illinois Department of Transportation (IDOT) in **Structures (Railroad)**.

The individual assuming the duties of Construction Manager for the ESP must be a Licensed Structural Engineer in the State of Illinois and shall have a minimum of 10 years of construction management experience with similar projects. The individual designated as Construction Manager must be committed for the duration of the job.

The individual assuming the duties of Construction Inspector for the ESP must have a minimum of 10 years of construction inspection experience with similar projects. The individual designated as Construction Inspector must be committed for the duration of the job.

Each individual performing temporary track alignment design shall have a minimum of 5 years of design experience with similar projects.

The individual in charge of survey must be a Licensed Professional Land Surveyor in the State of Illinois.

The ESP will have the ability to provide on-the-job training to certified graduates of local construction job training programs throughout the duration of the project. The ESP will make every reasonable effort to employ certified graduates of the local construction job training programs to the extent such persons are available within a reasonable recruitment area (approximately 925 hours).

Contractor safety orientation training and employee participation in the e-RailSafe program is required.

The ESP will participate as part of the corresponding job showing(s) should this project proceed to bidding for construction.

The ESP will participate in corresponding bid technical review(s) and analysis(es) should this project proceed to construction.

DBE Spending Goal

A DBE spending goal of 20% has been established for this project. If this spending goal is not met or exceeded, documented evidence of good faith efforts is required. DBE firms must be currently listed on the Illinois Unified Certification Program directory. The method that will be used to meet or exceed the DBE goal should be outlined in the proposal.

Proposal Requirements

This is a request for proposal and not an offer to enter into an agreement for services. NSR shall have no obligation to any company submitting a proposal and is not liable for any costs incurred in the preparation of a proposal. Teams and joint ventures will be allowed to submit proposals. The organizational structure of any teaming agreements or sub-consultant relationships must be clearly indicated in the proposal. A single point of contact should be identified for the organization.

A proposal package should include:

- A cover letter, including proposed ESP contact and proposed team (identifying subconsultants/roles, DBE participation)
- A statement of your firm's project understanding and approach, including how your firm intends to meet or exceed the DBE goal for this project
- A team organizational chart, including sub-consultants
- A statement of your firm's availability of coverage in the Chicago area
- An overview of your firm's experience in construction management and track design for Class I railroad projects
- An overview of your firm's experience in construction management and track design for IDOT sponsored railroad projects
- Contact information and a short biography for the primary Construction Manager that would work on this project
- Contact information and a short biography for the primary Construction Inspector that would work on this project
- Contact information and a short biography for the primary track design engineer that would work on this project

- An overview of your firm’s experience with the administration of public private partnership projects, including familiarity working with the City of Chicago and IDOT; additional familiarity with FHWA and FRA grants is a plus
- A health and safety plan, including compliance with Federal, State and City COVID 19 orders
- A proposed schedule, assuming a February 2022 notice to proceed for the Work Plan Preparation/Submittal for CRISI Grant and a January 2023 notice to proceed for construction

In addition to the proposal package, the interested firm should include:

- A valid and completed Lobbying Certification by proposed prime consultant or all partner firms in proposed joint ventures
- A Debarment Form from all participants
- A completed response to DBE goal (DBE’s are only qualified if they are named on the current IDOT UCP list)
- Compliance with FHWA 1273, as applicable
- Absence of any participant from the Illinois Delinquency List

Evaluation Criteria

Proposals will be scored according to the following criteria and point system:

Experience with Class I Railroad Projects	25 Points
Experience with IDOT sponsored Railroad Projects	10 Points
Personnel Qualifications	25 Points
Public Private Partnership Project Experience	20 Points
Chicago Area Availability	5 Points
DBE Participation	15 Points

NSR will review the various proposals and score each company according to the chart. The maximum point score is 100 points. The company with the highest score will be selected by NSR to enter into negotiations with respect to one or more definitive agreements related to the work on this project.

Submittals

A preproposal meeting is scheduled for Tuesday, November 9, 2021, beginning at 9 am CT at Kennedy King College – U Building, Theatre at 740 West 63rd Street, Chicago, IL 60621 to further discuss this Request for Proposal. All meeting attendees must follow City of Chicago Public Health Order No. 2021-1, while attending this meeting. Interested firms must attend this preproposal meeting.

Questions shall be submitted electronically to jeff.page@nscorp.com by Friday, November 12, 2021 at 12:00 Noon CT. All questions and answers will be issued electronically in an addendum to all preproposal meeting attendees by Tuesday, November 16.

Proposals must be submitted electronically to jeff.page@nscorp.com. Include “CREATE EW3a CM Qualification” and your company’s name in the subject line. Proposals are due at 12:00 noon CT (1:00 PM EST) on Tuesday, November 23. Only electronic submittals made in accordance with this paragraph will be considered. Selection is anticipated in January 2022.

Please contact Jeff Page at Email: jeff.page@nscorp.com to request an FTP link for the following attachments (for information only):

1. Proposed Bridge Repair Construction Plans – S. Stoney Island Ave Bridge (latest)
2. Proposed Bridge Repair Construction Plans – S. Woodlawn Ave Bridge (latest)
3. Proposed Bridge Specs (latest)
4. Proposed Noise Abatement Wall R28A Construction Plans (latest)
5. Proposed NSR Standard Specs (latest)
6. Proposed NAW R28A Specs (latest)
7. Proposed Track Design Plans for CREATE Project EW3A (latest)
8. Proposed Track Staging Plans (latest)

For more information about the CREATE Program, please go to <http://www.createprogram.org/>

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